

**STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
HIGHWAYS**

**ADDENDUM NO. 1
for
ASPHALT PAVEMENT PRESERVATION, RESURFACING, AND
RECONSTRUCTION AT VARIOUS LOCATIONS**

FEDERAL-AID PROJECT NO. STP-0900(109)

ISLANDS OF MOLOKAI AND LANAI

OCTOBER 26, 2024

This addendum shall make no amendments to the Bid Documents.

The following is provided for information:

A. PRE-BID MEETING MINUTES

A Pre-Bid Meeting was held virtually on October 14, 2024 at 9:00 a.m. Hawaii Standard Time. Attached are the Project Pre-Bid Meeting Notes and the Disadvantaged Business Enterprises Program Pre-Bid Meeting Notes for your information.

B. CONTRACTOR'S REQUEST FOR INFORMATION (RFI)

The response to Contractor's RFIs are attached for your information.

Please acknowledge receipt of this Addendum No. 1 by recording the date of its receipt in the space provided on page P-5.



ROBIN K. SHISHIDO
Deputy Director of Transportation for Highways

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**PRE-BID MEETING NOTES
OCTOBER 14, 2024**

The following notes are from the Hawaii Department of Transportation (HDOT) pre-bid meeting with prospective bidders for the Asphalt Pavement Preservation, Resurfacing, and Reconstruction at Various Locations on the Islands of Molokai and Lanai project.

The meeting was conducted virtually via Microsoft Teams at 9:00 a.m. Hawaii Standard Time (HST).

All attendees were notified of the following:

- This is an open-ended project. Specific paving areas and paving quantities are not known at this time.
- The project requires the Contractor to repair pavement at various locations on the Islands of Molokai and Lanai. Work shall be broken out into two areas:

Area 1: Molokai

Area 2: Lanai

The Contractor is not required to submit a bid on all areas. To be considered, the Contractor must submit a bid price for all items within an area. Separate contracts will be awarded for each area. If a bidder is determined the lowest bidder for multiple areas, one combined contract will be awarded.

- Please refer to Special Provisions Section 102 – Bidding Requirements and Conditions for bid security amounts to be submitted per area.
- Proposal Schedule items show minimum/maximum ranges for the approximate quantity for each pay item. Amounts for each pay item will be calculated by multiplying the unit price by the maximum approximate quantity. This will be the amount used to compare

bids and select a low bidder.

- As according to Section 110 – Asphalt Pavement Preservation, Resurfacing, and Reconstruction at Various Locations, the period of the contract shall be for 12 months commencing from the Start Work Date indicated from the Department. There is an option to extend for four (4) additional 12-month periods, without re-bidding, upon mutual agreement in writing prior to the contract expiration date, provided the initial bid remains the same. The maximum contract period is 60 months.
- As according to Section 110 – Asphalt Pavement Preservation, Resurfacing, and Reconstruction at Various Locations, to compensate for escalation during the maximum contract period, the Department will adjust the Unit Prices of all items on the Proposal Schedule by two (2) percent on the start date of an extension period. The price adjustment shall not be applied to contract change orders issued within the current contract year or work orders that have already been issued to the contractor.
- All work will be issued through work orders after the contract is awarded. The Engineer shall prepare a work order for each pavement repair or group of pavement repairs in the same location. Within 48 hours of receiving a work order, the Contractor shall submit a proposed work schedule that demonstrate that work will begin within two (2) weeks and be completed by the date indicated on the work order.
- The bid opening date is still set for November 4, 2024 at 2:00 p.m. HST.
- Please submit all Request for Information via HlePRO by October 21, 2024 at 2:00 p.m. HST.
- Are there any questions? (If technical, remind them to submit through HlePRO.)

Attendance List:

Mindy Kimura (Pre-Bid Meeting Coordinator)
HDOT – Maui District – Engineer

Larry Hail
HDOT – Maui District – Engineer

Daniel Williams (DBE Information)
HDOT – Office of Civil Rights

Jesus Navarro (DBE Information)
HDOT – Office of Civil Rights

No other attendees were present.

The meeting ended at 9:20 a.m. HST.

All items discussed at this meeting are for clarification only. The bid documents shall govern over anything said at the meeting and discrepancies shall be clarified in Addendum No. 1.

State of Hawaii, Dept. of Transportation – Administration Division (HDOT OCR)
Disadvantaged Business Enterprises (DBE) Program
Pre – Bid Meeting – 10/14/24

STP-0900(109) - Molokai and Lanai IDIQ Paving: Area 1 and Area 2

Policy of the State of Hawaii, Department of Transportation’s (HDOT) DBE Program:

To ensure equal opportunity and non-discrimination in the award and administration of United States DOT-assisted contracts. Contractors shall take all necessary and reasonable steps in accordance with the regulations (49 CFR, Part 26) to ensure that DBE's have an equal opportunity to compete for and perform on contracts.

DBE Goal for this project: **Molokai Area 1 – 0.6%**

Lanai Area 2 - 1.3%

- Be sure to document discussions, phone calls, faxes or memos relating to your efforts in meeting the DBE goal.
- DBEs must be certified by the bid opening date.
- DBE subcontractors, manufacturers, suppliers, trucking companies and any second tier subcontractors shall be listed on the respective DBE forms in order to receive credit.

The following forms are due to the Department’s Project Manager or designee by the close of business, 4:30 P.M. Hawaii Standard Time (HST), five (5) calendar days after bid opening. These forms are confidential documents and should not be included with the submitted proposals.

- A best practice would be to email the required DBE documents to the Department’s Project Manager or designee so they can be received prior to the 4:30 P.M. HST deadline.

1. **DBE Confirmation and Commitment Agreement.** This form must be **signed by the bidder/offeror and each DBE** subcontractor, manufacturer, supplier, or trucking company. Information to be provided on the form shall include, among other things, the project number, the DBE’s NAICS codes, description of work, bid items with corresponding price information, prime contractor name and contact information, DBE name and contact information and subcontractor name and contact information if the DBE is a second tier subcontractor.

To count toward meeting a goal, each DBE firm must be certified in a NAICS code applicable to the kind of work the firm would perform on the contract.

2. **DBE Contract Goal Verification and Good Faith Efforts (GFE) Documentation for Construction.** List the dollar amount of all subcontractors, manufacturers, suppliers, and trucking companies (both DBE and non-DBE firms). Bidder/offeror must also list the DBE project goal on this form. The bidder/offeror must submit documentation demonstrating how the DBE goal was met or how the bidder/offeror attempted to meet the goal if the goal

was not met. Responses must be sufficient to properly evaluate the bidder's/offeror's good faith efforts. Copies of correspondence return receipts, telephone logs, or other documentation will be required to support GFE. This documentation shall include quotations for both DBE and non-DBE subcontractors when a non-DBE is selected over a DBE for the project.

Documentation of good faith efforts is required irrespective of whether the bidder/offeror met the DBE project goal.

The above forms must be complete and provide the necessary information to properly evaluate bids/proposals. Failure to provide any of the above shall be cause for bid/proposal rejection. **It is in best interest of the bidder to ensure that that dollar amount listed for DBEs on the DBE Confirmation and Commitment Agreement and the DBE Contract Goal Verification and Good Faith Efforts (GFE) Documentation for Construction are consistent and in alignment with each other.**

In determining calendar days, the day from which the period begins to run is not counted, and when the last day of the period is a Saturday, Sunday, or Federal or State holiday, the period extends to the next day that is not a Saturday, Sunday, or Federal or State holiday.

- Calculation of the DBE contract goal for this project is the proportionate contract dollar value of work performed, materials, and goods to be supplied by DBEs. DBE credit shall not be given for mobilization, force account items and allowance items. This DBE contract goal is applicable to all the contract work performed for this project.

DBE contract goal percentage = Contract Dollar Value of the work to be performed by DBE subcontractors, truckers/haulers, and manufacturers, plus 60% of the contract dollar value of DBE suppliers, divided by the sum of all contract items (sum of all contract items is the total amount for comparison of bids less mobilization, force account items, and allowance items).

The Department shall adjust the bidder's/offeror's DBE contract goal to the amount of the project goal if it finds that the bidder/offeror met the goal but erroneously calculated a lower percentage. If the amount the bidder/offeror submits as its contract goal exceeds the project goal, the bidder/offeror shall be held to the higher goal.

- In the bid documents be sure to refer to the DBE Requirements section and pay special attention to:
 - Section VIII. Demonstration of Good Faith Efforts for Contract Award, which summarizes the kinds of efforts that will be considered demonstrative of good faith efforts, and
 - Section IX. Administrative Reconsideration, which describes the process the apparent low bidder may take if they failed to meet the provisions of 49 CFR Sections 26.53(a)

- All federally funded projects awarded after October 1, 2017 are required to use the Certification and Contract Compliance Management System program, an online payment tracking system. This project will be required to use the Certification and Contract Compliance Management System program. HDOT OCR will work with the Project Engineer and selected bidder to get the contract information to create a contract record for the project. Subcontractors, suppliers, manufacturers, trucking companies, etc. that are selected to work on this project are expected to log in (on a regular basis) and indicate if payment was prompt and provide all required information.
- BIDDER REGISTRATION FORM. All firms bidding or quoting on DOT projects, including vendors, subcontractors, manufacturers, truckers, etc., must register as a bidder. Certified DBEs are automatically registered as a bidder with the HDOT.
Bidder Registration Form can be found at:
<https://hidot.hawaii.gov/administration/files/2019/03/Bidder-Registration-Fillable-Form.pdf>
- Be sure to check the DBE Directory online at: <https://hdot.dbesystem.com/> to ensure the DBEs listed are certified.
- [Accessing HDOT DBE Directory.pdf](#)

Surveys for Small Business information:

<https://forms.office.com/g/iFuWtNKzN6> - General Contractors/Primes

**Questions for solicitation: B25000666 STP-0900(109) Asphalt Pavement
Preservation/Resurfacing/Recon
10/21/2024**

1. Please confirm if Pavement Markings and Roadway Signs are needed?

Per Section 110 – Asphalt Pavement Preservation, Resurfacing, and Reconstruction at Various Locations, “If the existing pavement marking is required to be removed during pavement repair or other work done under this contract, the Contractor shall install temporary pavement markings. This work shall be considered incidental to the appropriate pavement repairs.” The installation of new permanent pavement markings are not needed for the scope of this contract.

Per Section 645 – Work Zone Traffic Control, roadway signs shall be utilized as traffic control devices when appropriate for work that will affect roadway, pedestrian, or bike routes. The installation of new permanent roadway signs are not needed for the scope of this contract.